



JOB DESCRIPTION TRI GID MAINTENANCE WORKER POSITION

Job Title: Maintenance Worker
Reports to: Lead Maintenance Worker
Salary Range: \$39,843 - \$59,765 (non-exempt position)

SUMMARY

Under direction of Lead Maintenance Worker, participates in the operation, maintenance, repair, and construction of TRI-GID's wastewater collection systems, wastewater treatment plant, water distribution system and reuse water system. Incumbents perform the more routine preventative maintenance duties while assisting operations staff with daily procedures. The Maintenance Worker is responsible for maintenance and appearance of equipment, facilities, grounds, and any GID owned infrastructure.

ESSENTIAL FUNCTIONS

(Performance of these functions is the reason the job exists. Employee may not be assigned all duties and assigned job tasks/duties are not limited to the essential functions.)

1. Responsible for Well House, Booster Station, and Tank site maintenance and appearance. Inspects perimeter, inspects facilities, and reports deficiencies to supervisor. Cleans inside of facilities, pulls weeds and removes trash around facilities, paints inside and outside as needed, preforms minor repairs as needed.
2. Responsible for daily maintenance and appearance to the TRIGID Wastewater facility. Performs daily inspection and maintenance to the headworks, screw press and collection dumpster. Cleans inside of facilities, pulls weeds and removes trash around facilities. Assists in pump inspection and repair. Preforms preventative maintenance on SBRs and appurtenances.
3. Responsible for lift station maintenance and appearance. Makes minor repairs to lift stations as needed. Paints facilities as needed. Pulls weeds and removes trash around lift station sites.
4. Performs both scheduled and unscheduled maintenance on facility equipment as required. This includes, but not limited to the skid steer, trucks, trailers, minor equipment, generators, and tools. Cleans fleet vehicles and heavy equipment as required.
5. Participates in weekly safety trainings and operations meetings.



6. Reviews Operations and Maintenance Manuals, Standard & Emergency Operating Procedures and Facility Required Reading Boards. Reviews, understands, and follows SOPs and EOPs.
7. Performs necessary labor functions as required, makes necessary repairs and excavations safely.
8. Maintains all necessary logs and records in a professional manner.
9. Performs chemical unloading at Well and Booster facilities. Checks chlorine levels and fills containers as needed.
10. Reports all noted operational deficiencies or violations to the Lead Operator, or Operations Superintendent immediately.
11. Works on job assignments when directed by Supervisor or GID Management.
12. Performs necessary facility and equipment cleaning and janitorial functions as required. Maintains all facility grounds as required.
13. Operates equipment including backhoe, loader, man lift, etc.
14. Repairs fire hydrants as needed.
15. Installs, replaces, or repairs Water Meters as needed.
16. Locate existing GID utilities and assist in line locates.
17. Performs other duties and responsibilities as required.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of:

- Facility maintenance, light construction, painting, and cleaning.
- Fire Hydrant repair and maintenance.
- Water meter, and associated infrastructure, repair and maintenance.
- Principles, practices, methods, and materials used in maintenance and operation of wastewater and water distribution.
- Knowledge of backflow and cross connection control.
- Equipment and tool safety and operating procedures for wastewater and water operations.
- Regulations governing the operation of municipal wastewater treatment facilities and the related collection, distribution, and storage facilities.



- Awareness of occupational hazards and safety practices related to wastewater / water system operation, repair, and maintenance.

Ability to:

- Perform a variety of semi-skilled and skilled manual maintenance and construction tasks on treatment equipment and GID facilities.
- Maintain accurate and legible records of activities and conditions observed.
- Understand and follow written and verbal instructions.
- Read and follow diagrams.
- Perform basic arithmetic calculations.
- Safely operate a variety of equipment and tools.
- Work harmoniously and tactfully with other GID employees, contractors, and the public including individuals having complaints regarding GID services.
- Locate and repair problems with equipment, machinery, and water systems while working independently in the field.
- Operate construction equipment such as backhoes, loaders, and small cranes to excavate lines and make repairs to lines, pumps, and other facilities.
- Apply work methods consistent with regulations, department, and GID policies and procedures.
- Train new staff in work methods and equipment operation.
- Select alternatives and project the consequences of proposed actions; and operate a personal computer.

EDUCATION AND EXPERIENCE

Any combination of training, education and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

High school diploma or equivalent; plus

Three (3) years of experience in the operation and maintenance of wastewater/water distribution systems.

CERTIFICATIONS, LICENSES, REGISTRATIONS

Must possess a valid Nevada Driver's license and may be required to obtain a valid commercial driver's license with a B and N endorsement within six months of written notice.

Must complete OSHA 10 certification within 90 days of employment.

PHYSICAL DEMANDS AND WORKING CONDITIONS

(The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. In compliance with applicable disabilities laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered



employment are encouraged to discuss potential accommodations with the employer.)

Strength, stamina, and dexterity to sit in vehicles operating on rough roads and rough surfaces for short periods of time each day; walk on uneven or slippery surfaces; perform heavy manual tasks using hand tools such as shovels and picks; perform repetitive motions including use of controls with hands and feet; climb up and down ladders to enter confined spaces and other areas; coordination and dexterity to adjust and make minor repairs to equipment; strength to lift and carry containers and equipment weighing up to 90 pounds; visual acuity sufficient to operate equipment and read gauges in a variety of lighting conditions, including bright light, low light, and low visibility conditions; depth perception sufficient to maneuver equipment and determine position of equipment components; ability to hear changes in operation of motors and other equipment; ability to perform physically demanding work for continuous and lengthy periods of time.

Work in outdoor and indoor environments with intermittent to frequent exposure each day to unpleasant elements such as vibrations, noise, dust, fumes and odors, dampness, raw sewage, noise levels, or extreme weather conditions including heat, rain, snow, cold and wind, and dust. Potential exposure to dangerous chemicals. Occasional work in regulated confined space and areas. Work is typically performed independently and may be in isolated geographic areas.

BENEFITS

- Medical, dental and vision insurance
- Paid time off & holidays
- Public Employee Retirement System (PERS) participation

EQUAL OPPORTUNITY EMPLOYER

TRI GID is an equal-opportunity employer. We cultivate and maintain a work environment that values the dignity of each individual. All qualified applicants will receive consideration for employment without regard to race, color, gender, sexual orientation, gender identity, religion, age, disability or national origin. All decisions affecting any terms and conditions of employment, including recruitment, hiring, assignment, training, compensation, promotion, salary, disciplinary action and an employee's caregiving responsibilities, will be made without regard to race, color, national origin, gender, sexual orientation, religion, age, disability, political affiliation, marital status, membership in an employee association, or any other protected status or category.

TRI GID is dedicated to maintaining a safe, efficient and productive work environment and therefore is committed to a Drug and Alcohol-Free Workplace.



This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

Please send application, resumes and references to tblack@tri-gid.org

The job description does not constitute an employment agreement between TRI-GID and employees. It is subject to change at any time by TRI-GID at its sole discretion.

I have received, reviewed and understand this job description.

Signed

Printed

Date